

Dexter Downtown Development Authority

September 19, 2019 < > 7:30 AM

Dexter Senior Center

7720 Ann Arbor Street

Dexter, MI 48130

MINUTES

1. Call to Order: Called to order at 7:30 AM on September 19, 2019 by Chairman Doug Finn.

2. Roll Call

Becker, Patrick	Bellas, Rich	Brouwer, Steve-ab
Darnell, Don	Finn, Doug	Fitzpatrick, Mike
Jones, Carol	Keough, Shawn-ab	Mekas, Phil
O'Haver, Dan-ab	Schmid, Fred	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager and Paul McCann, Director of the Dexter District Library.

3. Approval of Minutes from the Regular Meeting on July 18, 2019

Motion Schmid; support Willis to approve the minutes of the Regular Meeting of July 18, 2019 as presented.

Unanimous voice vote approval with Brouwer, Keough and O'Haver absent.

4. Approval of Agenda:

Motion Darnell; support Willis to approve the agenda as presented.

Unanimous voice vote approval with Brouwer, Keough and O'Haver absent.

5. Pre-arranged Audience Participation: None

6. Non-Arranged Citizen Participation: None

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on the September Treasurer's Report. The following action was taken:*

a. September Invoices: Pear Sperling Eggen & Daniels in the amount of \$1,747.73 for the Power Wellness Tax Appeal; Pear Sperling Egan & Daniels in the amount of \$3,992.74 for the Chelsea Health Tax Appeal; City of Dexter in the amount of \$848.57 for Dexter Pharmacy

Personal Property of 2017 & 2018; Chase Bank in the amount of 19,011.34 for the 2017 Refunding-Non-Taxable Bond; US Bank in the amount of \$28,137.50 for the 2008 Taxable Bond; PNC Bank in the amount of \$38,076.75 for the 2011 Refunding Bond; and Dexter District Library in the amount of \$6,074.30 per the Michigan Tax Tribunal for a total of invoices of \$97,888.93.

Motion Darnell; support Schmid to pay the invoices for a total amount of \$97,888.93

Unanimous voice vote approval with Brouwer, Keough and O’Haver absent.

b. Approval of September 2019 Treasurer’s Report.

Motion Bellas; support Darnell to approve the September Treasurer’s Report as presented.

Unanimous voice vote approval with Brouwer, Keough and O’Haver absent.

8. Correspondence / Communications:

None

9. Action Items:

a. Old Business – None

b. New Business

i) Strategic Planning Discussion – review Member comments from April 18, 2019 meeting and continue review and discussion of planned DDA Capital Projects.

The purpose of the Strategic Planning is to be looking down the road when additional funding starts to come in and give guidance and input to the City such as where should the City Offices be located and if not 8140 Main, what should be done with that space. Discussion followed and discussion will be continued at next month’s meeting.

ii) Downtown Bike Rack Request

Discussion included the location (s) of the racks and an estimate of costs.

iii) Brick Paver Repair

Motion Willis; support Mekas to use the contracted services funds to pay an amount not to exceed \$1,545 to Todd's Services for the repair of brick pavers in front of Aubree's.

Aye: Becker, Bellas, Fitzpatrick, Darnell, Fin, Jones, Mekas, Schmid and Willis

Nays: None

Absent: Brouwer, Keough and O'Haver

Motion carries

10. Discussion and Updates

None

11. Reports:

a) Mayor – Shawn Keough

Mayor Keough includes his written report per packet

b) Staff – Michelle Aniol

Ms. Aniol includes her written report per packet and provided the following updates:

- *City Council approved the k-Space Expansion; removed the Public Hearing from the purchase agreement for the Dan Hoey property to Avalon Housing; and approved the preliminary PUD sit plan for Hilltop View Apartments.*
- *The applicant at 3075 Baker Road has proposed minor changes to the site plan and they have been approved.*
- *Discussion continues on a piece of property at Mast Road and Huron River Drive and Council will be updated on this at the September 23, 2019 meeting.*
- *City Council approved the extension of the Option Period in the Pre-Development Agreement with Norfolk Homes, without an additional escrow deposit.*

12. Chairman's Report: October 17, 2019

- *Come prepared at the October meeting on recommendations to City Council regarding the Fire Hall and Public Safety.*

13. Non-Arranged Citizen Participation: None

14. Adjournment

Motion Willis; support Darnell to adjourn at 8:34 AM.

Unanimous voice vote approval with Brouwer, Keough and O'Haver absent.

Respectfully submitted,

Carol J. Jones, Secretary