

# *Dexter Downtown Development Authority*

MAY 21, 2020 <> 7:30 AM

## *Virtual Meeting*

### MINUTES

1. Call to Order: Called to order at 8:16 AM on May 21, 2020 by Chairman Doug Finn.

2. Roll Call

Becker, Patrick-ab	Bellas, Rich	Brouwer, Steve-ab
Darnell, Don-ab	Finn, Doug	Fitzpatrick, Mike
Jones, Carol	Keough, Shawn	Mekas, Phil
O'Haver, Dan-ab	Schmid, Fred-ab	Willis, Randy

Also in attendance: Michelle Aniol, Community Development Manager; Mike Auerbach, Assistant Planner; and media.

3. Approval of Minutes from the Regular Meeting on April 16, 2020

*Motion Willis; support Fitzpatrick to approve the minutes of the Regular Meeting of April 16, 2020 as presented.*

*Ayes: Bellas, Finn, Fitzpatrick, Jones, Keough, Mekas and Willis*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

4. Approval of Agenda:

*Motion Keough; support Willis to approve the agenda as presented.*

*Ayes: Bellas, Finn, Fitzpatrick, Jones, Keough, Mekas and Willis*

*Nays: None*

*Absent: Becker, Darnell, Brouwer, O'Haver and Schmid*

*Motion carries*

5. Pre-arranged Audience Participation: None

6. Non-Arranged Citizen Participation: None

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on the May Treasurer's Report. The following action was taken:*

a. May Invoices: Pear Sperling Eggan & Daniels in the amount of \$4,284.50 for Power Wellness Tax Appeal and Pear Sperling Eggan & Daniels in the amount of \$389.50 for Power Wellness Tax Appeal for a total of invoices of \$4,674.00.

*Motion Willis; support Bellas to pay the May invoices for a total of \$4,674.00.*

*Ayes: Willis, Mekas, Keough, Jones, Finn, Fitzgerald and Bellas*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

b. DTE Substation Payment - \$78,000

*Motion Fitzpatrick; support Fitzpatrick to authorize the City Manager to release payment of \$78,000 to DTE for the substation decommissioning after July 1, 2020 and prior to the DDA's July 16, 2020 meeting.*

*Ayes: Bellas, Finn, Fitzpatrick, Jones, Keough, Mekas and Willis*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

c. Treasurer's Report – May 2020

*Motion Bellas; support Willis to approve the May 2020 DDA Treasurer's Report.*

*Ayes: Willis, Mekas, Keough, Jones, Finn, Fitzgerald and Bellas*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

8. Correspondence / Communications:

*None*

9. Action Items:

- a. Forecast and Budget – Consideration of Forecast and Budget for FY 2020-2021

*Motion Keough; support Fitzpatrick to approve the Forecast and Budget for FY 2020-2021 with the addition of \$2,500 for sponsorship of events in the City and increase the repayment of the DTE substation by \$37,500 per year.*

*Ayes: Bellas, Fitzpatrick, Finn, Jones, Keough, Mekas and Willis*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

- b. Covid-19 related Business Assistance – Review, discussion and possible action regarding Covid-19 related business assistance programs.

*Discussion followed as to what the DDA could do to help merchants and businesses in Dexter. One suggestion was to allow restaurants to use some parking areas for customer seating.*

c. Street Tree Replacement – Reconsideration of replacement of ornamental street trees in the downtown. Correction of total cost.

*Motion Willis; support Keough to approve the replacement of ornamental street trees in the downtown for an amount not to exceed \$3,840 which is a corrected amount from last month's vote.*

*Ayes: Willis, Mekas, Keough, Jones, Finn, Fitzgerald and Bellas*

*Nays: None*

*Absent: Becker, Brouwer, Darnell, O'Haver and Schmid*

*Motion carries*

#### 10. Discussion and Updates

None

#### 11. Reports:

a) Mayor – Shawn Keough

*Mayor Keough includes his written report per packet and provided the following update:*

- *All additional utility poles have been taken down on Grand and Broad Streets. The land sale will be completed at the May 26 City Council Meeting.*

b) Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following update:*

- *Country Market building has been sold and the new owner is Noble Appliance Store.*

12. Chairman's Report: Next meeting – June 18, 2020

*I anticipate that we will have another Zoom meeting in June.*

13. Non-Arranged Citizen Participation: None

14. Adjournment

*Motion Willis; support Bellas to adjourn at 9:03 AM.*

*Unanimous voice vote approval with Becker, Brouwer, Darnell, O'Haver and Schmid absent*

Respectfully submitted,  
Carol J. Jones, Secretary

Approved for filing: June 18, 2020