

# *Dexter Downtown Development Authority*

JUNE 18, 2020 < > 7:30 AM

## *Virtual Meeting*

### MINUTES

1. Call to Order: Called to order at 7:32 AM on June 18, 2020 by Chairman Doug Finn.

2. Roll Call

|                    |                 |                   |
|--------------------|-----------------|-------------------|
| Becker, Patrick-ab | Bellas, Rich    | Brouwer, Steve-ab |
| Darnell, Don       | Finn, Doug      | Fitzpatrick, Mike |
| Jones, Carol       | Keough, Shawn   | Magdich, Karen    |
| Mekas, Phil-ab     | Schmid, Fred-ab | Willis, Randy     |

Also in attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the Regular Meeting on May 21, 2020

*Motion Willis; support Keough to approve the minutes of the Regular Meeting of May 21, 2020 as presented.*

*Ayes: Bellas, Darnell, Finn, Fitzpatrick, Jones, Keough and Willis*

*Nays: None*

*Abstain: Magdich*

*Absent: Becker, Brouwer, Mekas and Schmid*

*Motion carries*

4. Approval of Agenda:

*Motion Willis; support Darnell to approve the agenda as presented.*

*Unanimous voice vote approval with Becker, Brouwer, Mekas and Schmid absent.*

5. Pre-arranged Audience Participation: None

6. Non-Arranged Citizen Participation: None

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on the June Treasurer's Report. The following action was taken:*

a. June Invoices: *None*

b. Treasurer's Report – May 2020

*Motion Willis; support Darnell to approve the June 2020 DDA Treasurer's Report.*

*Ayes: Bellas, Darnell, Finn, Fitzgerald, Jones, Keough, Magdich and Willis,*

*Nays: None*

*Absent: Becker, Brouwer, Mekas and Schmid*

*Motion carries*

8. Correspondence / Communications:

*None*

9. Action Items:

- a. Emergency Ordinance – Discussion and possible action regarding DDA participation and assistance with barricades for expanded outdoor dining and retail display areas.

*Staff presented the program for downtown businesses to provide more space for customers outside of their buildings. City Council approved the rental of water/sand filled barricades and welcomes DDA's participation in the project.*

*The consensus of the DDA was to participate in the sharing of costs of the barricades, look into the purchase of such barricades for future use and to direct staff to research the costs for purchase as well as for storage.*

*Motion Willis; support Darnell to support the Emergency Ordinance and contribute \$2,100 toward the costs of barricades for expanded outdoor seating and retail display.*

*Ayes: Bellas, Darnell, Finn, Fitzpatrick, Jones, Keough, Magdich and Willis*

*Nays: None*

*Absent: Becker, Brouwer, Mekas and Schmid*

*Motion carries*

10. Discussion and Updates

*None*

11. Reports:

- a) Mayor – Shawn Keough

*Mayor Keough includes his written report per packet and provided the following updates:*

- *The Encore Theatre's requests for conditional rezoning and special land use were approved.*

- *City Council has been working on the 2020-2021 Budget and is scheduled to be approved at the June 22, 2020 Council meeting.*
- *The Mill Creek Trail is underway with the estimated completion before Labor Day.*
- *Two street projects are in progress, Grand Street to Hudson Street and Hudson Street from Forest Street to Ann Arbor Street.*
- *At the last Council meeting the Millage rate was approved which is at the same rate as last year. Also approved at that meeting were the water/sewer rates and the sewer rate was increased by 10% due to improvements made at the Wastewater Treatment Plant.*
- *There will be a Facilities Workshop at the first Council Meeting in July.*
- *Two large signs have been erected on Dexter Ann Arbor Road and Meadowview on the site for the proposed Fire Station.*

b) Staff – Michelle Aniol

*Ms. Aniol includes her written report per packet and provided the following updates:*

- *Dexter Creamery is modifying its business model due to the Coronavirus and they have asked to install a walkup window at the front of their store to reduce the number of people in the store to promote social distancing and forego outdoor seating.*
- *Interior work is moving forward on the Country Market space and I will be looking into signage for that space.*
- *Chelas is open again with outdoor seating and I will be working with Dexter Plaza for outdoor seating in that location.*
- *At the June meeting of the Planning Commission, The Encore Theatre presented the proper plans and materials for their changes for the Copeland property. The Dexter Schools have now decided that the land contract agreement between the Schools and the Encore should be revisited.*

12. Chairman's Report: Next meeting – July 16, 2020

At this point we are not sure if it will be a virtual meeting or not.

13. Non-Arranged Citizen Participation: None

14. Adjournment

*Motion Willis; support Darnell to adjourn at 8:19 AM.*

*Unanimous voice vote approval with Becker, Brouwer, Mekas and Schmid absent.*

Respectfully submitted,  
Carol J. Jones, Secretary

Approved for Filing: July 16, 2020