

CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
Tuesday, March 19, 2019 @ 7:00 PM
Location: Dexter Senior Center
7720 Ann Arbor St, Dexter, MI 48130

A G E N D A

1. CALL TO ORDER

2. ROLL CALL

Becky Murillo - Chair
Scott Bell – Ex Officio
Joanne Wagner
Ronald Miller

Toni Henkemeyer – Vice Chair
Joy Gee
Anne Marques

3. APPROVAL OF THE MINUTES – February 19, 2019

4. APPROVAL OF AGENDA

5. CITIZENS WISHING TO ADDRESS THE COMMISSION

6. REPORTS AND COMMUNICATION

- A. Chair
 - a. Huron Waterloo Pathways Initiative
- B. Commissioners and Ex Officio
 - a. Tree Board
 - b. City Council
 - c. Art Selection Committee
- C. Staff Report

7. NEW BUSINESS

- A. Discussion of: Mill Creek Park Maintenance
- B. Discussion of: Student Representatives
- C. Discussion of: April 29th All-Committee Meeting
- D. Discussion of: 2019 Easter Eggstravaganza

8. OLD BUSINESS

- A. Discussion of: Park Maintenance Requests

9. CITIZENS WISHING TO ADDRESS THE COMMISSION

10. PROPOSED BUSINESS FOR FUTURE MEETINGS

11. ADJOURNMENT

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
FEBRUARY 19, 2019**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:01 pm at the Dexter Senior Center, 7720 Ann Arbor St.

ROLL CALL

Commissioners Present: Murillo, Bell, Wagner, Miller, Marques, and Gee

Commissioners Absent: Henkemeyer

Others Present: Justin Breyer, Assistant to the City Manager/Clerk; Ron Raiford, Dexter Lions Club

APPROVAL OF THE MINUTES

Motion by Miller, Seconded by Bell to approve the minutes from January 15, 2019 as presented.

Unanimous Voice Vote

Motion Adopted

APPROVAL OF AGENDA

Motion by Gee, Seconded by Miller to approve the agenda as presented.

Unanimous Voice Vote

Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

REPORTS AND COMMUNICATION

A. CHAIR

Huron Waterloo Pathways Initiative – None

B. COMMISSIONERS AND EX-OFFICIO

Tree Board – Joanne Wagner reported that the Tree Board met and discussed Arbor Day, which is planned for April 26th. She reported that 350 seedlings and saplings will be handed out, with some new species this year.

City Council – Scott Bell reported that City Council approved the controlled burn.

Art Selection Committee – None

C. STAFF REPORT

Justin Breyer submitted his report per the packet. Justin updated the Committee on the following items:

- Mill Creek Park Phase 2
- Mill Creek Park controlled burn
- Dog Park proposal
- Monument Park gazebo steps and brick pavers
- All-Committee meeting

NEW BUSINESS

A. DISCUSSION OF: LIONS CLUB TREE HOUSE PROJECT

The Commission discussed with Ron Raiford, the Lions Club representative, the following items related to the treehouse project:

- The potential size of the treehouse
- Amenities of the treehouse
- The Commission is interested in getting specifications from the builders on where it could go

B. DISCUSSION OF: 2019 EASTER EGGSTRAVAGANZA

The Commission discussed the following related to the Easter Eggstravaganza:

- Egg washing
- Donations - \$400 worth of karma coins
- Finding face painters or a bounce house?
- Working with the Arts, Culture, and Heritage Committee on a craft for a future year
- Request City Council's presence at the Easter Egg Hunt

C. DISCUSSION OF: MILL CREEK PARK MAINTENANCE

The Commission

OLD BUSINESS

None

PARKS MAINTENANCE REQUESTS

- Identify the closure of the ice rink on Facebook, email update, and the website.

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

PROPOSED BUSINESS FOR FUTURE MEETINGS

Make contact between the Student Representative and the Chair of the Committee.

ADJOURNMENT

Motion by Murillo, Seconded by Wagner to adjourn the meeting at 8:20pm.

Unanimous Voice Vote

Motion Adopted

Justin Breyer

Assistant to the City Manager / City Clerk



OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager/Clerk

Re: Discussion of: Mill Creek Park Maintenance

Date: March 16, 2019

Introduction

As discussed at the last Parks and Recreation Commission meeting, staff discussed roles and responsibilities for the maintenance of Mill Creek Park. PlantWise will be asked to visit specified areas of the Park (close to the Creek) once every three weeks. If the area does not need a great deal of work when PlantWise visits, then they will work with staff to target other areas of the Park. At the same time, staff will work with separate contractors on tree maintenance and spreading woodchips.



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To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager/Clerk

Re: Discussion of: Student Representatives

Date: March 16, 2019

At the Monday, March 11th meeting, City Council appointed Nicholas Williamson and Adam Hauser to serve as Student Representatives to the Parks and Recreation Commission. As part of City Council's motion to create the Student Representative positions, they included a stipulation that the Student Representatives should have a mentor to help integrate them into the Committee and bring them up-to-speed.



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To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager/Clerk

Re: Discussion of: April 29th All Committee Meeting

Date: March 16, 2019

Introduction

The Joint Work Session of City Boards/Commissions/Committees has been scheduled for Monday, April 29, 2019. In addition to City Council, attendance of all members of the following boards and committees is requested:

1. Arts, Culture, and Heritage Committee
2. Downtown Development Authority
3. Housing Task Force
4. Parks and Recreation Commission
5. Planning Commission
6. Tree Board
7. Zoning Board of Appeals

The meeting would be a joint work session of all the Committees. The meeting is scheduled to start at 5:30 pm and provide approximately 30 minutes for mingling.

Starting at 6:00 pm, the Chair of each Board/Commission/Committee (or his or her designee) would have 10 – 15 minutes to introduce the members of the Committee and discuss current projects, the interesting things they are working on, Q&A, and anything that they are looking to get feedback on. If there is time at the end, at the discretion of Council, a committee or committee representative could come back up for additional questions or an open discussion could be facilitated.



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To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager/Clerk

Re: Discussion of: 2019 Easter Eggstravaganza

Date: March 16, 2019

Introduction

The 2019 Easter Eggstravaganza will take place on Saturday, April 20th. The City will begin advertising ticket sales in a few weeks. We will need to begin planning:

- Egg and candy ordering – egg stuffing material has been delivered and sorted into older kids' and younger kids' stuffing items.
- Empty eggs have been given to Toni for washing.
- Egg stuffing – The girl scouts are prepared to stuff once the eggs are ready. Staff reached out to the Senior Center to see if they would be interested in assisting – staff is waiting on a call back.
- Procuring live bunnies – there will be live bunnies at the event.
- Car parking – reached-out to the Dexter Lions Club and LaFontaine Chevrolet.
- Reached out to the face painter. She indicated that she is available on Saturday, March 20th. Staff will follow-up on pricing.