

**THE CITY OF DEXTER  
CITY COUNCIL MEETING  
MONDAY, JULY 11, 2016**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

<b>B. ROLL CALL:</b> Mayor Keough	J. Carson	D. Fisher
	J. Knight	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; Laurie Pettinaro, City Assessor; Carol Jones, Interim City Clerk; Scott Munzel, Attorney for the City; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular City Council Meeting – June 27, 2016

Motion Smith; support Fisher to approve the minutes of the June 27, 2016, Regular City Council Meeting as presented.

Unanimous voice vote approval

**D. PRE-ARRANGED PARTICIPATION**

1. Washtenaw Convention and Visitors Bureau

Mary Zucchero of the Washtenaw County Convention and Visitors Bureau (WCCVB) introduced Chad Wiebesick and Laura Bertucci and spoke of the WCCVB's goal to promote the entire county for conventions, meetings, events and tourism. Ms. Zucchero distributed a July Monthly Tourism Report that focused on Dexter.

Question was asked, "What can Dexter do to help the WCCVB?" Ms. Zucchero responded saying the WCCVB has need of guest bloggers and high-resolution photographs for their newsletter.

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Fisher to approve the agenda with the addition of the following:

- Consent Item J-3, Appointment of Michael Fitzpatrick to the DDA and Appointment of Martha Gregg to the Art Selection Committee.
- Additional Information on Signage Requests, Zoning Ordinance Assessment, news items on trails and underground redevelopment surprises, and a letter from Washtenaw County Road Commission regarding Shield Road Bridge.

Unanimous voice vote approval

## **F. PUBLIC HEARINGS**

None

## **G. NON-ARRANGED PARTICIPATION**

Ian Beister of Baker Road, Dexter and John Baumann of Sterling Trail, Dexter introduced themselves and noted that they were attending tonight's meeting as a requirement from Washtenaw Community College to attend a government meeting.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar

## **I. REPORTS**

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates and answered questions:

- I went to Chelsea to look at a new leaf machine that Chelsea has purchased. While ours hold 7 yards, theirs holds 25 yards of leaves. The larger size could eliminate overtime with collections and fewer trips to unload but it would have to be kept inside and would take 1½ to 2 years to build.
- Handed out 170 door reminders regarding the water restrictions, 9 of these were repeats. Overall the City is doing well on water usage.
- Had a tree fall during the recent heavy winds at the Waste Water Treatment plant. It just missed the digester, but did have a little damage on the building. This was a cottonwood and there are other older trees on the property. Got a quote of \$2000 to have them removed to prevent further issues.
- Question – What was the meeting with IT Right? (Had some trouble with the computer.)

- Question – Do we have LED traffic lights and have we had any problems? (Yes, we have upgraded some of the traffic lights, and have not had any problems.)
- Question – Why did you rototill the wood chips at the playground areas? (It was recommended to do this to fluff them up.)
- Ms. Nicholls spoke of a letter received from the Washtenaw County Road Commission (WCRC) regarding the water main at the Shield Road bridge and that neither the project nor WCRC will cover the costs to relocate it. She will be presenting an easement to the Dexter Schools in July in order to relocate the main and then bringing it to Council. Ms. Nicholls also spoke about the Washtenaw County Road Millage being placed on the November ballot and the need for a list of projects by August 1. She will check to see if the money could be used to relocate the water main.

## 2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Question – Is the purchaser of Mill Creek Sports interested in being annexed into the City? (They have inquired about the process but have not pursued it.)
- Provided Council with an update from the Planning Commission on the Zoning Ordinance review. Looking to hold a Public Hearing when all parts are complete.
- Provided Council with two recent news articles- one about 20 trails near Detroit which includes our Border-to-Border Trail and the other about finding underground surprises in redevelopment areas.
- Had a meeting with the Chelsea Community Kitchen and they are looking to possibly expand their kitchen someplace in Dexter. They are expanding their services and need a larger kitchen and more storage facilities.
- Question – How do you want comments on the zoning ordinances handled? (Email them to me.)

## 3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

## 4. Subcommittee Reports

*Facilities – Meeting scheduled for Friday, July 15.*

*Roads – looking to meet at the end of this week.*

## 5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- Had mentioned previously about hiring an intern but that person decided to take another position. The City has now hired Zach Burgess who is making a later life career change.
- Have received the evaluation from MERS and it is included in the report. Discussion followed on the report.

- Have received a sign request from St. Joseph Village Church and from Dexter Crossings and the information was distributed at this meeting. Discussion followed including developing a process for such requests.
- Introduced Laurie Pettinaro as the new City Assessor.
- Question – Noticed this past Saturday morning that pedestrian traffic going in and out of Alpine street is quite heavy. Could another pedestrian crossing sign be placed on Main Street near Alpine? (We have four now, and could order additional for that location.)
- Question – Do we know what the cost is of the Dragon Fly sculpture? (\$5600)
- Comment – I think the way to handle permanent art is to begin with installing the art as temporary art.
- The Border-to-Border Trail has been completed. Question – Will there be a Grand-Opening? (Do not know.)

## 6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Had a meeting on Wednesday with lobbyists for the Petroleum Industry as they have an interest in our Oil and Gas Ordinance.
- The meeting last week with Foremost Development went well. They will be bringing back a fourth plan and a meeting will be scheduled for August.
- DTE has asked permission to walk the Dan Hoey Property in order to begin their planning process.
- Question – Based on feedback, how do you feel about the Cape Seal project? (I feel it was successful and we were able to explain the process to the residents. Dexter used the process before in 2009 so we knew what to expect.)

## **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$195,119.13
2. Consideration of: Road Closures for Homecoming Parade on Friday, September 23, 2016 from 1:30 pm to 2:30 pm
3. Consideration of: Appointment of Michael Fitzpatrick to DDA term ending June 2020 and appointment of Martha Gregg to the Art Selection Committee term ending 2017

Motion Fisher; support Carson to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote approval

## **K. OLD BUSINESS-Consideration and Discussion of:**

None

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Purchase of a 2016 Van for the Water and Sewer Department in an amount not to exceed \$30,000

Motion Carson; support Fisher to approve the purchase of a van for the Water and Sewer Departments in an amount not to exceed \$30,000.

Ayes: Carson, Fisher, Knight, Michels, Smith, Tell and Keough  
Nays: None  
Motion carries

2. Consideration of: Purchase of Mulch for City Parks in an amount not to exceed \$6,300

Motion Fisher; support Smith to approve the purchase of mulch for City Parks in an amount not to exceed \$6,300.

Ayes: Fisher, Knight, Michels, Smith, Tell, Carson and Keough  
Nays: None  
Motion carries

3. Consideration of: Setting a Public Hearing for July 25, 2016 to Receive Citizen Comment on the Proposed Coal Tar Ordinance

Motion Tell; support Carson to set a Public Hearing for July 25, 2016 to receive citizen comments on the Proposed Coal Tar Ordinance.

Ayes: Knight, Michels, Smith, Tell, Carson, Fisher and Keough  
Nays: None  
Motion carries

4. Consideration of: Signage for Cystic Fibrosis Bike Ride on Saturday, August 20, 2016

Motion Carson; support Smith to approve the signage requested for the Cystic Fibrosis Bike Ride on Saturday, August 20, 2016.

Ayes: Michels, Smith, Tell, Carson, Fisher, Knight and Keough  
Nays: None  
Motion carries

**M. COUNCIL COMMENTS**

Tell	None
Fisher	None
Carson	None
Jones	More Dexter history – In June of 1928, Village Council met with the State Administration Board of Lansing and the road from Ann Arbor to the west

limits of Dexter was taken over by the state and the street is to be paved this year.

Smith None

Knight None

Michels I will apologize ahead of time for my notes that will be coming on the Zoning Ordinance revisions.

#### **N. NON-ARRANGED PARTICIPATION**

None

#### **O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268**

Motion Fisher; support Smith to go into Closed Session for the purpose of discussing pending litigation in accordance with MCL 15.268.

Ayes: Smith, Tell, Carson, Fisher, Knight, Michels and Keough

Nays: None

Motion carries

Council Member Fisher left the meeting at 9:42 PM

Motion Smith; support Knight to leave closed session at 10:10 PM.

Ayes: Tell, Carson, Knight, Michels, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

Motion Carson; support Michels to direct staff and the City Attorney to proceed as discussed in the Closed Session.

Ayes: Knight, Michels, Smith, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

#### **P. ADJOURNMENT**

Motion Carson; support Keough to adjourn at 10:11 PM.

Unanimous voice vote approval with Council Member Fisher absent.

Respectfully submitted,

Carol J. Jones  
Interim Clerk, City of Dexter

Approved for Filing: \_\_\_\_\_