

**THE CITY OF DEXTER  
CITY COUNCIL MEETING  
MONDAY, JANUARY 8, 2018**

**A. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** Mayor Keough

P. Cousins

D. Fisher

J. Knight

Z. Michels

J. Smith

R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Treasurer/Finance Director; Michelle Aniol, Community Development Manager; Justin Breyer, Assistant to the Manager/Clerk; Dan Schlaff, Public Services Superintendent; Carol Jones, Recording Secretary; Deputy Gerrod Visel; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular City Council Meeting – December 27, 2017

Motion Smith; support Knight to approve the minutes of the December 27, 2017 meeting as presented.

Unanimous voice vote approval.

**D. PRE-ARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Fisher; support Smith to approve the agenda with the updated Bid Log for New Business Item L-4, 2018-2019 Tree Planting Bid Awards.

Unanimous voice vote approval.

**F. PUBLIC HEARINGS**

None

**G. NON-ARRANGED PARTICIPATION**

None

**H. COMMUNICATIONS:**

1. Upcoming Meeting List

2. Sign Calendar
3. Comcast Letter

## **I. REPORTS**

1. Washtenaw County Sheriff – Sgt. Geoff Fox and School Officer Gerrod Visel

Deputy Visel introduced himself to Council. He is taking over the role of School Liaison from Deputy Jeremy Hilobuk.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates:

- We have hauled over 400,000 gallons of sludge and are finished with the hauling until spring.
- Last Wednesday, I went to Grand Rapids to meet with F&V and the design team regarding Dexter's Headworks/Tertiary Treatment project. The following day we went to Cadillac to view their system.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet.

- I have received the second revision of the final site plan for the new school. I did broach the subject of internal road access on school property.
- At the last meeting Council had in the packet a draft resolution of Payment-in-Lieu of Parking. The City Attorney did make a minor revision in the language of maximum and minor parking requirements. The Planning Commission approved the text amendment to Article 5, Parking at their meeting on January 2, 2018. Discussion followed

4. Board, Commission & Other Reports

No Reports

5. Subcommittee Reports

No Reports

6. City Manager Report – Courtney Nicholls

Ms. Nicholls submits her written report as per packet. Ms. Nicholls gave the following updates:

- During the tree removal at the High School one of the test wells was damaged and the City has abandoned that well.
- I will be bringing a resolution regarding Late Property Transfer Affidavit Filing Fees to the next Council meeting.
- The City is looking into ways to deter jumping into Mill Creek from the boardwalk rail near the troll sculpture.

- Mr. Breyer reported on attending the School Board meeting this evening and that they will be calling a special meeting to vote on the Baker Road roundabout easements.

#### 7. Mayor's Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough gave the following updates:

- I will be proposing dates for upcoming work sessions on goal setting and the budget at the next Council meeting.
- I was contacted by aerial photographer Dale Fisher regarding a book he is doing on Washtenaw County. He is offering 20 pages on Dexter at a cost of \$6,500. I will have more information at the next meeting.

### **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$103,943.79

Motion Fisher; support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote approval.

### **K. OLD BUSINESS-Consideration and Discussion of:**

None

### **L. NEW BUSINESS-Consideration and Discussion of:**

1. Consideration of: Recommendation from Planning Commission to Approve the Special Land Use Request for Dexter CrossFit–7275 Joy Road

Motion Fisher; support Cousins based on the information provided by the applicant, staff and CWA, at the January 8, 2018 City Council meeting, and pursuant to Section 8.03 Special Land Use review standards, the City Council moves to approve AP2017.18-17 SLU Special Land Use Application for Dexter CrossFit located at 7275 Joy Road, subject to the following conditions:

1. Staff review dated, December 21, 2017 and January 3, 2018; and
2. CWA Review dated, December 14, 2017.

Ayes: Tell, Cousins, Michels, Smith, Fisher, Knight and Keough

Nays: None

Motion carries

2. Consideration of: Agreement with DTE for the Removal of the Broad Street Substation

Motion Tell; support Fisher to approve the agreement between the City of Dexter and DTE for the removal of the substation and give permission for the Mayor and City Manager to sign the agreement once documents are finalized.

Ayes: Fisher, Michels, Knight, Cousins, Smith, Tell and Keough

Nays: None

Motion carries

3. Consideration of: Hardship Guideline for Board of Review

Motion Michels; support Cousins to approve the recommendation from the Board of Review to set the hardship guideline at 200% of the Federal Poverty Guideline.

Ayes: Smith, Michels, Fisher, Tell, Knight, Cousins and Keough

Nays: None

Motion carries

4. Consideration of: 2018-2019 Tree Planting Bid Award to Superior Lawn Care

Motion Knight; support Smith based on the recommendation of the Tree Board, City Council moves to award the 2018 and 2019 street tree planting contract to Superior Lawn Care, and authorizes the Community Development Manager to execute a contract with Superior Lawn Care, pursuant to the company's bid.

Ayes: Knight, Fisher, Tell, Michels, Smith, Cousins and Keough

Nays: None

Motion carries

5. Consideration of: Proposal from Affinity Valuation Services to Complete an Appraisal of 2500 Bishop Circle East for an amount not to exceed \$7500

Motion Michels; support Cousins to approve the proposal from Affinity Valuation Group to conduct an appraisal of 2500 Bishop Circle East for an amount not to exceed \$7500.

Ayes: Cousins, Knight, Tell, Fisher, Michels, Smith and Keough

Nays: None

Motion carries

6. Discussion of: Agenda for Facility Work Session on January 22, 2018

Discussion included the time of the meeting on January 22, 2018 (5:30 PM), should the architect be present at the meeting (if available to answer questions), include on the agenda available space at the DPW building as well as City Offices and Fire Station , and include Fire Chief Smith as a member of the meeting group.

**M. COUNCIL COMMENTS**

Cousins The Ann Arbor News had a recent article on how much money tourism generates for Washtenaw County. Dexter does a fair share in supporting tourism in the county.

Tell None

Fisher Can we get someone to turn up the heat in this room, I'm freezing.

Jones None

Smith None

Knight None

Michels None

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Fisher to adjourn the meeting at 8:23 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer  
Assistant to the City Manager/Clerk

Approved for Filing: \_\_\_\_\_