

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, APRIL 23 2018**

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:58 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough

P. Cousins	D. Fisher
J. Knight	Z. Michels
J. Smith	R. Tell-AB

Also present: Courtney Nicholls, City Manager; Marie Sherry, Treasurer/Finance Director; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager/Clerk; Carol Jones, Recording Secretary; Robert Smith, Dexter Area Fire Department Chief; and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – April 9, 2018
2. City Council Special Meeting – April 11, 2018

Motion Fisher; support Smith to approve the minutes of the April 9, 2018 Regular City Council Meeting and the minutes of the April 11, 2018 City Council Special Meeting with the following correction:

- Page 6, under Council Comments, add *Speaking in jest* to the front of Council Member Fisher's comment.

Unanimous voice vote approval with Council Member Tell absent.

D. PRE-ARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with the following addition:

- J - Consent Agenda, add item J-2, Consideration of Request from Relay for Life for June 16, 2018

Unanimous voice vote approval with Council Member Tell absent.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Cole Miller of 7654 Forest, spoke to Council regarding New Business item L-4, changing City elections to even years beginning in 2020 and the possible effects on elections caused by having a longer ballot.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Treasurer/Finance Director – Marie Sherry

Ms. Sherry submits her third quarter written report as per packet. Ms. Sherry gave the following updates:

- I have received a few more personal property tax payments since the report.
- On May 2, the City will have a rating call with Standard and Poor's.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates:

- Work continues on the new filter. The media was put in place today and the plumbing will be installed next. I hope to get it into service soon.
- I am working with Steve Brouwer on Grandview Commons to cap and shut off the water in order for him to complete the demolition of the buildings.
- A couple of manholes near the Gazebo were raised because they were sitting to low.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol gave the following updates:

- I have distributed a handout from Ann Arbor SPARK about an event, a2Tech360, and an upcoming program regarding incubator businesses.
- Connect Southeast Michigan will be holding six meetings in the area regarding Regional Transit. Washtenaw County's meeting will be on May 2, 2018.
- The draft report on Redevelopment Communities has been received and I will email it out to Council.
- NUBCo will not be relocating bathrooms in their project since they will be placing the kitchen to the left of the entrance.
- There will be a meeting on Monday, April 30, 2018 regarding the Creekside ball fields and the high school turf.
- I have sent out two additional bids for tree replacement in the City and I should have them back for the next meeting.

4. Board, Commission & Other Reports

Washtenaw County Sheriff – March Written Report included in packet.

CAPT/DART – Council Member Michels reported that CAPT/DART will hold a meeting on Wednesday, April 25, 2018 with Mr. Carson speaking about the Senior Center.

5. Subcommittee Reports

No Reports

6. City Manager Report – Courtney Nicholls

Ms. Nicholls submits her written report as per packet. Ms. Nicholls gave the following updates:

- A tree was planted along Mill Creek on April 22, 2018 by the Koch Family as a memorial to the family member who was killed at the Waste Water Treatment Plant explosion.
- There is a small project to be done in Monument Park of resetting the bricks which will come out of the Parks and Recreation budget. At the same time, Mr. Augustine would like to look at the Gazebo stairs to see that they line up properly.
- The Grand Street storm water outfall is in need of maintenance. The bid from the contractor working on Grandview came in at a good price and we will partner with them to do the work.
- Letters to residents have been sent out on the 2018 Sidewalk Project.
- The controlled burn has been done on the rain gardens.
- We are looking to partner with the Schools on improving the Dan Hoey/Bishop Circle intersection during the construction period.

7. Mayor's Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough gave the following updates:

- The Budget Workshop will take place on May 2, 2018 at 6 PM at the Dexter District Library.
- In the Facilities Work Session packet was a breakdown on Dexter Fire Department runs.
- I recently met with Council Member Michels regarding data collection on housing in the City, particularly focusing on who is living and working in the community and nearby areas.
- I attended the DDA Meeting on Thursday, April 19, 2018 where the draft budget was reviewed. The DDA forecast shows that revenue amounts exceed expenses.
- At the Fire Board Meeting, the Board adopted descriptions of shift firefighter and shift officer positions and adopted the hiring policy. At the first Council Meeting in May, we will be reviewing and set a public hearing to adopt the 2015 Fire Code for the City of Dexter.

- This Friday, Ms. Nicholls, Ms Aniol and I will be meeting with Scio Supervisor Knowles and others regarding the City's Master planning process..

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$495,595.28
2. Consideration of: Request from Relay for Life of Dexter for Road Closure of Central Street from Main Street to Fifth Street on June 16, 2018 from 7 AM to 1 AM (June 17, 2018)

Motion Fisher; support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval with Council Member Tell absent.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration and Discussion of:

1. Consideration of: Resolution Adopting the 2018 Economic Development Strategic Plan for the City of Dexter

Motion Cousins; support Michels to approve the Resolution Adopting the 2018 Economic Development Strategic Plan for the City of Dexter.

Ayes: Cousins, Fisher, Smith, Michels, Knight and Keough

Nays: None

Absent: Tell

Motion carries

2. Consideration of: Recommendation from Arts, Culture & Heritage Committee and Art Selection Committee on the 2018 Temporary Sculpture Display

Motion Fisher; support Knight to approve the following list of sculptures for installation as a part of the Dexter Art Gardens Temporary Sculpture Display:

1. My Canopy by Trenton Baylor to be installed near LaFontaine Chevrolet;
2. Solitude by Tuck Langland to be installed between the steps down to Mill Creek Park and the Dexter District Library; and
3. Sun to Moon Rotation by Mary Angers to be installed at the circular seating pad in Mill Creek Park (Jeffords and Main).

In the event that there is an issue with the installation of one of these sculptures, the following sculptures will serve as back-ups for each location:

1. Backup sculpture for LaFontaine Chevrolet would be 2 Blue Spires by Glen Newcomb;

2. Backup sculpture for steps near the Dexter District Library would be Fowl Language by Pamela Reithmeier; and
3. Backup sculpture for the circular seating area would be Low-Poly Open Heart by Matthew Duffy.

Ayes: Smith, Cousins, Fisher, Knight, Michels and Keough
Nays: None
Absent: Tell
Motion carries

3. Consideration of: Resolution Approving MDOT Contract No. 18-5188 and Authorizing the Mayor and City Manager to Execute the Contract for the Baker Road Resurfacing Project

Motion Fisher; support Smith to approve the Resolution to authorize the Mayor and City Manager to execute the contract for the Baker Road resurfacing project with MDOT.

Ayes: Fisher, Smith, Cousins, Knight, Michels and Keough
Nays: None
Absent: Tell
Motion carries

4. Consideration of: Resolution to Establish Regular Elections in November of Each Even Year Commencing with the City Election of November 2020

Motion Smith; support Michels to adopt the Resolution to change the regular City election date to the even year cycle.

Ayes: Michels, Knight, Cousins, Smith, Fisher and Keough
Nays: None
Absent: Tell
Motion carries

5. Consideration of: Purchase of Sign for Lions Park from Huron Signs for an Amount Not to Exceed \$8,000

Motion Fisher; support Smith to approve the purchase and installation of the Lions Park sign at the corner of Ann Arbor Street and Edison Street by Huron Sign in an amount not to exceed \$8,000.

Ayes: Knight, Fisher, Smith, Cousins, Michels and Keough
Nays: None
Absent: Tell
Motion carries

6. Consideration of: First Street Park Project for an Amount Not to Exceed \$20,000

Motion Michels; support Knight to approve a budget of not to exceed \$20,000 for the purposes of improving First Street Park including funding a Community Work Day.

Motion Michels; support Smith to postpone action on improving First Street Park.

Ayes: Cousins, Knight, Fisher, Michels, Smith and Keough

Nays: None

Absent: Tell

Motion carries

7. Consideration of: Resolution to Approve 8100 Shield Annexation with Boundary Description Adjustments

Motion Smith; support Michels to adopt the Resolution to approve the annexation of 8100 Shield Road with the updated boundary description.

Ayes: Knight, Fisher, Michels, Smith, Cousins and Keough

Nays: None

Absent: Tell

Motion carries

8. Consideration of: Recommendation from Planning Commission to Adopt the 2018-2023 Capital Improvements Plan

Motion Smith; support Knight to accept the recommendation of the Planning Commission and approve the Resolution of Adoption for the 2018-2023 Capital Improvements Program (CIP) Update.

Ayes: Smith, Michels, Fisher, Knight, Cousins and Keough

Nays: None

Absent: Tell

Motion carries

9. Consideration of: Fiscal Year 2017-2018 Third Quarter Budget Amendments

Motion Fisher; support Knight to approve the Fiscal Year 2017-2018 Third Quarter Budget Amendments as presented.

Ayes: Fisher, Michels, Knight, Cousins, Smith and Keough

Nays: None

Absent: Tell

Motion carries

M. COUNCIL COMMENTS

Michels When there are runs or other such events in the City, please inform the applicant about parking in proper locations other than right downtown.

Knight None

Smith None

Jones Thank you to Ms. Aniol for having the two dead trees removed at St. Andrew's Church; and a reminder of two events coming up – one is the Meat Loaf Dinner at St. Andrew's on May 3 and the other is a Tea at the Museum on May 6.

Fisher None

Cousins I'm happy to have David Gassen here at the Facilities Work Session to get the process set up and move forward.

Tell Absent

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Cousins to adjourn the meeting at 9:16 PM.

Unanimous voice vote approval with Council Member Tell absent.

Respectfully submitted,

Justin Breyer
Assistant to the City Manager/Clerk

Approved for Filing: _____