

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, OCTOBER 8, 2018**

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:10 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough

P. Cousins	D. Fisher
J. Knight	Z. Michels
J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Treasurer/Finance Director; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager/Clerk; Carol Jones, Recording Secretary; Robert Smith, Dexter Area Fire Department Chief; Julie Schumaker, Dexter Community Fund; and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – September 24, 2018

Motion Smith; support Tell to approve the minutes of the September 24, 2018 Regular City Council Meeting as presented.

Unanimous voice vote approval.

D. PRE-ARRANGED PARTICIPATION

1. Dexter Community Fund Representative – Julie Schumaker

Julie Schumaker gave a brief description of the Dexter Community Fund, an endowment fund, which was organized in 2014 to enrich the quality of life in the Dexter area. Their goal is to raise \$2,000,000 by 2020 to allow them to give \$80,000 annually back to the community. Ms. Schumaker also explained the Community Needs Assessment that was done by the Dexter Community Fund to further assess the giving needs in the Dexter area.

E. APPROVAL OF THE AGENDA

Motion Fisher; support Smith to approve the agenda with the addition of information on the bid specifications for the water tower project.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Resolutions from the Washtenaw County Board of Commissioners

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates:

- I spoke at the last Council meeting of asphaltting Grand Street and part of Grandview Commons. This will not happen until mid October.
- We received our salt delivery today for winter.
- The asphaltting on Dan Hoey could not be finished today as it was too wet.
- Work at the Wastewater Treatment plant is going well, and demo work continues.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol gave the following updates:

- There will be a pre-application meeting on October 15, 2018 for the Central Park Project.
- On October 29, 2018 there will be a pre-application meeting with Jack Campbell on his project at 7956/7960 Grand Street.
- I am working with the Community Assistance Team from Michigan Economic Development Corporation (MEDC) to meet with Norfolk on October 25, 2018 to review project cost information and funding availability for 3045 Broad Street.

3. Board, Commission & Other Reports

None

4. Subcommittee Reports

None

5. City Manager Report – Courtney Nicholls

Ms. Nicholls submits her written report as per packet. Ms. Nicholls gave the following updates:

- The City received some good news on our phosphate case that the Department of Environmental Quality (DEQ) did violate the agreement and they have been given 60 days to answer.
- Also good news is that the health insurance for employees has only a 1.34% cost increase for next year.
- In my report I included information about a service award given to Marie Sherry.
- The City has adjusted compost pickup to accommodate residents with trees that drop their leaves late in the season. This information will go into the newsletter.
- I received information on STP funding for 2020-2021 for Baker/Main Streets. I would like to switch these funds to Broad/Third Streets as it is needed more in this area.
- I received a call from Sgt. Keith Flores regarding the Washtenaw County Sheriff's Department filming some recruitment videos in Dexter sometime at the end of October.

6. Mayor's Report – Shawn Keough

Mr. Keough submits his written report as per packet.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$337,823.03
2. Consideration of: Setting Trick or Treat hours – Wednesday, October 31, 2018 from 5:30 p.m. - 7:30 p.m.

Motion Fisher; support Knight to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration and Discussion of:

1. Consideration of: Appointment of City Assessor

Motion Fisher; support Smith to approve the appointment of Marie Sherry as City Assessor.

Ayes: Tell, Cousins, Fisher, Smith, Michels, Knight and Keough

Nays: None

Motion carries

2. Consideration of: AT&T Metro Act Permit Renewal

Motion Smith; support Knight to approve the extension of the AT&T Metro Act permit through March 31, 2024.

Ayes: Smith, Tell, Cousins, Fisher, Knight, Michels and Keough

Nays: None

Motion carries

3. Consideration of: Selection of Nelson Tank as the Consultant for the Water Tower Project

Motion Cousins; support Fisher to accept the quote from Nelson Tank for an amount not to exceed \$19,300 to consult on the Water Tower Project.

Ayes: Tell, Michels, Knight, Cousins, Smith, Fisher and Keough

Nays: None

Motion carries

4. Consideration of: Setting a Public Hearing on October 22, 2018 to Consider an Ordinance Allowing the City to Lease Property Located at 8050 Main to Hotel Hickman for a Term of Two Years.

Motion Fisher; support Smith to set a Public Hearing on October 22, 2018 to take public comment on the lease of Hotel Hickman for 8050 Main Street.

Ayes: Knight, Fisher, Smith, Cousins, Tell, Michels and Keough

Nays: None

Motion carries

5. Consideration of: Payoff of \$190,000 in Outstanding Principal on the 2006 Facility Bond

Motion Smith; support Michels to approve the payoff of the 2006 Facility Bond in the amount of \$190,000.

Ayes: Cousins, Knight, Tell, Fisher, Michels, Smith and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Michels At the last meeting of CAPT/DART, there was interest in focusing on housing and transportation. The next meeting will be on Wednesday, October 24, 2018.

Knight None

Smith None

Jones None

Fisher None

Tell I am submitting my resignation to the City Council as of October 22, 2018 due to a new business opportunity, and Council meeting conflicting with my work schedule of afternoons and evenings. This gives Council five weeks to select my replacement.

Cousins Thanks Ray, for all you have done for this community.

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION TO DISCUSS POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8

Motion Smith; support Cousins to move into Closed Session to discuss potential purchase of property in accordance with MCL 15.268 Sec. 8 and to also include Carol Jones, Recording Secretary; Courtney Nicholls, City Manager; Justin Breyer, Assistant to the City Manager/City Clerk; Marie Sherry, Finance Director/Treasurer; and Michelle Aniol, Community Development Manager at 8:41 PM.

Ayes: Knight, Fisher, Tell, Michels, Smith, Cousins and Keough
Nays: None
Motion carries

Motion Knight; support Smith to leave Closed Session at 8:52 PM.

Ayes: Fisher, Tell, Cousins, Smith, Knight, Michels and Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Smith; support Cousins to adjourn the meeting at 8:53 PM.
Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer
Assistant to the City Manager/Clerk

Approved for Filing: _____