

**THE CITY OF DEXTER  
CITY COUNCIL MEETING  
MONDAY, JUNE 24, 2019**

**A. CALL TO ORDER / PLEDGE OF ALLEGIANCE**

The City Council Meeting was called to order at 7:00 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** Mayor Keough

S. Bell	P. Cousins
D. Fisher-ab	J. Knight
Z. Michels	J. Smith

Student Representatives:

A. Covert-ab	I. Malik-ab
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Also present at Council Meeting: Courtney Nicholls, City Manager; Marie Sherry, Treasurer/Finance Director/Assessor; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, City Clerk and Assistant to the City Manager; Mike Auerbach, Assistant Planner; Carol Jones, Recording Secretary; and media.

**C. APPROVAL OF THE MINUTES:**

1. Regular City Council Meeting – June 10, 2019

Motion Smith; support Bell to approve the minutes of the June 10, 2019 Regular City Council Meeting with the following corrections:

- Page 3, Ms. Aniol's report, first bullet point, address should be *3045 not 3025*.
- Page 3, Ms. Aniol's report, second bullet point, the word *fending should be fencing*.
- Pages 3, Ms. Aniol's report, fourth bullet point, replace *the word relooking with revisited*.
- Page 5, *change City Manager in the motion to City Manager/Mayor*.

Unanimous voice vote approval with Council Member Fisher absent.

**D. PRE-ARRANGED PARTICIPATION:**

None

**E. APPROVAL OF THE AGENDA:**

Motion Smith; support Bell to approve the agenda as presented.

Unanimous voice vote approval with Council Member Fisher absent.

**F. PUBLIC HEARINGS;**

None

**G. NON-ARRANGED PARTICIPATION:**

None

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar

**I. REPORTS:**

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff provided the following updates:

- I recently loaned NUBCO our sampler, but they have now bought a used one.
- We have found two problems areas during the sewer inspection. One was located at Grandview and the other was outside the Monument Park Building. I spoke with Steve Brouwer, the owner of both parcels. Metro Sewer came in and cleaned both lines.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol gave the following updates:

- The Housing Task Force did not have a quorum for last week's meeting, but they will be meeting in July.
- The ZBA meeting for July 15, 2019 and the Planning Commission meeting scheduled for July 9, 2019 have been cancelled.
- I met with Jim Haeussler and Mr. Schlaff regarding a Right-Of-Way permit in order to connect to the sewer on a new house at 3441 Broad Street.
- I met with Allison Heatley regarding small cell 5G technology as she is the City of Ann Arbor's lead person on this topic.
- I had a call to meet with a Verizon representative regarding infrastructure. The City will be looking at its own infrastructure on this issue.
- Staff received a complaint about a home under construction at Westridge.
- The owner of 8250 Huron Street has done a remarkable job with the cleanup so far on the salvage yard.
- I will be on vacation next week and Mr. Auerbach will be the planning point of contact.
- The Quarterly Report is included in the packet.

3. Board, Commission & Other Reports

Washtenaw County Sheriff – May Report – Included in the packet

Ms. Nicholls reported that the City has set-up a trail cam at First Street Park for observation and asked the Sheriff's Department to pay closer attention to this park.

#### 4. Subcommittee Reports

None

#### 5. City Manager Report – Courtney Nicholls

Ms. Nicholls submits her written report as per packet. Ms. Nicholls gave the following updates:

- The Pedestrian Safety bid went out last week and is due by July 8, 2019 at 10 AM. I would like to have Council approve the bid at the meeting on July 8, 2019.
- The Summer Newsletter has gone out.
- There is a snag with the traffic signal replacement - the existing box will need to be upgraded.
- I am looking for ideas on what to include on the bill board that the City will have use of in September. The intent was to put up something about pedestrian safety.
- There has been a request from a photographer to use a drone for taking pictures along Mill Creek for a future television show. We will ask him to fill out a Right-Of-Way permit.
- The next Consent Agenda will include the approval of buying a truck.

#### 6. Mayor's Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough gave the following updates:

- Under the Consent Agenda, I have several re-appointments to Boards, Committees and Commissions. There is a vacancy to be filled on Arts, Culture & Heritage and I will be looking to fill the position held by Dan O'Haver on DDA.
- I will not be here for the July 8, 2019 meeting.
- DAFD has taken action to set up MERS funding and they are making progress on defined benefits.
- Happy 4<sup>th</sup> of July.

#### 7. Council Member Reports

- a. Items Submitted by Council Member Michels included in written packet.

### **J. CONSENT AGENDA:**

1. Consideration of: Bills and Payroll in the amount of \$454,183.49
2. Consideration of: Purchase of Zero Turn Mower from Boullion Sales in FY 19-20 for Not To Exceed \$15,300

3. Consideration of: Reappointments
4. Consideration of: FY 19-20 WAVE Contracts

Motion Cousins; support Smith to approve items 1, 2, 3 and 4 of the Consent Agenda.

Ayes: Michels, Knight, Smith, Bell, Cousins and Keough  
Nays: None  
Absent Fisher  
Motion carries

**K. OLD BUSINESS-Consideration and Discussion of:**

None

**L. NEW BUSINESS-Consideration and Discussion of:**

1. Consideration of: General Appropriations Act to Adopt the FY 2019-2020 Budget

Motion Smith; support Bell to adopt the Fiscal Year 2019-2020 Budget for the City of Dexter as per the General Appropriations Act.

Ayes: Bell, Cousins, Michels, Smith, Knight and Keough  
Nays: None  
Absent: Fisher  
Motion carries

2. Consideration of: Purchase Agreement with MAVD for the Property on Dexter Ann Arbor

Motion Smith; support Michels to enter into a Purchase Agreement on the Dexter Ann Arbor Road property with MAVD which allows staff to make the payment in June of \$20,000 to MAVD with the appropriate budget amendment from the overage in the fire fund.

Ayes: Michels, Knight, Cousins and Smith  
Nays: Bell and Keough  
Absent: Fisher  
Motion carries

3. Consideration of: 2019-2020 Fee Schedule

Motion Michels; support Knight to adopt the 2019-2020 City of Dexter Fee Schedule resolution.

Ayes: Smith, Michels, Bell, Knights, Cousins and Keough  
Nays: None  
Absent: Fisher  
Motion carries

4. Consideration of: FY 18-19 Budget Amendments

Motion Smith; support Knight to approve the Fiscal Year 2018-2019 Budget Amendments as proposed.

Ayes: Knight, Bell, Michels, Smith, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

5. Consideration of: FY 18-19 Downtown Development Authority Budget Amendments

Motion Bell; support Smith to approve the Fiscal Year 2018-2019 Downtown Development Authority Budget Amendments as proposed.

Ayes: Cousins, Knight, Bell, Michels, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

6. Consideration of: City Manager Employment Agreement

Motion Smith; support Bell to approve the Employment Agreement for Courtney Nicholls, City Manager, beginning June 24, 2019 to June 30, 2020.

Ayes: Knight, Smith, Cousins, Bell, Michels and Keough

Nays: None

Absent: Fisher

Motion carries

7. Discussion of: Follow-Up Facility Meeting

Discussion followed as to the type of meeting regarding facilities and when this should happen. It was proposed to hold a Work Session with the consultant recommended by Council Member Michels sometime in July either by remote or on site and to hold a Community Meeting on July 31, 2019.

8. Consideration of: Arts, Culture & Heritage Committee Master Plan

Motion Smith; support Bell to adopt the updated Arts, Culture and Heritage Master Plan, with the following changes:

- Page 177 and 178, change “*Identified Artistic Projects*” to “*Potential Artistic Projects.*”
- Page 177 and 178, change “*David Zinn Art*” to “*Mini-Mural.*”

Ayes: Bell, Michels, Knight, Cousins, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

**M. COUNCIL COMMENTS:**

Michels I would like to have future agendas not have the Consideration/Discussion option but I could not find anything in the Council Rules regarding this.

Knight I ran into photographer Dale Fisher at Gordon Hall Days and he would like to be on our Council agenda. I will not be here either on July 8, 2019.

Smith None

Jones None

Bell. None

Cousins I also spoke to Dale Fisher at Gordon Hall Days and he would like to be on the pre-arranged part of our next meeting. Once again we have not had any citizens present when we discuss the budget.

Fisher Absent

Covert Absent

Malik Absent

**N. NON-ARRANGED PARTICIPATION:**

None

**O. ADJOURNMENT**

Motion Smith; support Bell to adjourn the meeting at 8:32 PM.

Unanimous voice vote approval with Council Member Fisher absent.

Respectfully submitted,

Justin Breyer  
City Clerk and Assistant to the City Manager

Approved for Filing:

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