

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, OCTOBER 28, 2019**

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The City Council Meeting was called to order at 7:00 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough

S. Bell	P. Cousins
D. Fisher	J. Knight
Z. Michels	J. Smith

Student Representatives:

A. Covert – AB
I. Malek – left at 8:40 PM

Also present at Council Meeting: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer/Assessor; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, City Clerk and Assistant to the City Manager; Carol Jones, Recording Secretary; Robert Smith, Dexter Area Fire Department Chief; residents and media.

C. APPROVAL OF THE MINUTES:

1. City Council Work Session – October 14, 2019
2. Regular City Council Meeting – October 14, 2019

Motion Smith; support Knight to approve the minutes of the October 14, 2019 City Council Work Session and the October 14, 2019 Regular City Council Meeting with one correction in the Work Session minutes:

- Page 1, Item C, add the following to the second paragraph, “A summary of the proposed costs and project details is available in the agenda packet for the Monday, October 14, 2019 work session on the website.”

Unanimous voice vote approval.

D. PRE-ARRANGED PARTICIPATION:

Ann Arbor Spark – Jennifer Olmstead

Ms. Olmsted, the Director of Business Development for Ann Arbor Spark spoke about working with the City of Dexter and the businesses of Dexter. She thanked Dexter for being a great public partner.

E. APPROVAL OF THE AGENDA:

Motion Fisher; support Smith to approve the agenda as presented.

Unanimous voice vote approval.

F. PUBLIC HEARINGS:

k-Space Industrial Facilities Tax Exemption

Mayor Keough opened the Public Hearing on the Industrial Facilities Tax Exemption for k-Space at 7:21 PM.

Ms. Aniol reviewed the materials included in the packet, including the evaluation, the application for the tax exemption, and the resolution for the exemption. She also noted that k-Space qualifies for a nine-year tax abatement.

Darryl Barlett, owner of k-Space, spoke about the business which builds metrology tools for measurements and that they have six employees who live in the City and nine employees who live in the school district. He explained that k-Space came to Dexter in 2007, built-on to the present building in 2011 and is now in the process of building a second building which will double their space. He also reported that they have worked with the AP Calculus class from Dexter High School to show students how calculus can be used in business and that they hire summer interns, of which 80% come from Dexter.

Consideration of: Resolution Approving the Request from k-Space for an Industrial Facilities Tax Exemption

Motion Fisher; support Bell to approve the resolution request from k-Space for a nine-year Industrial Facilities Tax Exemption.

Ayes: Michels, Knight, Smith, Bell, Fisher, Cousins and Keough

Nays: None

Motion carries

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

Mayor Keough reported that the October 16, 2019 WATS meeting was cancelled.

I. REPORTS:

1. Finance Director/Treasurer/Assessor – Marie Sherry

Ms. Sherry submits her written report as per packet. Ms. Sherry provided the following updates:

- In my report I discussed handling tax bills with balances of less than \$5 and I am wondering how Council feels about the over/under fund amount. If Council agrees with the amount proposed, I will present a resolution at a future Council meeting.
- Assessing is going well and I am mostly done with residential, but still have some industrial and commercial to complete.
- On the consent agenda there are be a few budget amendments to approve.
- I would like to thank staff for helping with finance duties over the past few months.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff provided the following updates:

- All of the crosswalks are in on Central Street as of today. It looks like the opening of the street could be November 4, 2019.
- On Ann Arbor Street and Dan Hoey Road, the concrete work has been completed.
- We are a half-day away from finishing water hydrant flushing in the City.
- Raymer will be in the City tomorrow to look at Well #3.
- The new grass is growing at the Wastewater Treatment Plant.
- Thank you to Doug Marrin of the Sun Times News for his article on the Wastewater Treatment Plant.
- The DPW has started vactoring leaves in the City.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet.

- Council Member Michels reported on the Housing Task Force which met last week. They have determined the housing stock in Dexter and are looking at ways of addressing current housing issues. November 21, 2019 will be the last meeting of the Task Force before submitting their formal report at the first meeting of Council in January 2020.

4. Board, Commission & Other Reports

Washtenaw County Sheriff – September 2019 Reports – Included in the Packet

Council Member Michels reported that the CAPT/DART meeting last Saturday on Transportation was well attended and that it was surprising how many people are using the trails.

Ms. Malek gave a report about Dexter High School: Dexter won first place in Division 1 for Field Hockey in the state; the Football team has made the playoffs

with the first game to be held on Friday; the Drama Class presented The Wizard of Oz over the weekend; and the Volleyball team won the SEC.

5. Subcommittee Reports

None

6. City Manager Report – Courtney Nicholls

Ms. Nicholls submits her written report as per packet. Ms. Nicholls provided the following updates:

- At the drug take back event in Monument Park a few weeks ago, 20 lbs. of prescription drugs were collected. Council Member Cousins announced that he will be on Lucy Ann Lance's radio show to discuss the Red Barrel Project.
- Tim Andrews from the Dexter Area Fire Department has a company, Daily Rain, who will donate and install lighting on the Fire Department building for the holidays.
- Asked about Council's thoughts about hold work sessions for the SAW Grant, the Chelsea to Dexter trail connection, facilities, and fire station.
- The Community Garden closed a few weeks ago. Some of the raised garden beds are coming apart and need replacement. Council also needs to have a discussion on the relocation or replacement of the Garden due to Avalon construction.
- It looks like the City will be able to use the Senior Center through 2020, but will have to relocate in 2021.
- The Mill Creek Park North/Library sidewalk is in as is the handicap picnic table pad. The table can now be put in place as well as the bicycle repair stand.

7. Mayor Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough provided the following updates:

- The DAFD Board will take action on the 2020 Budget at the November meeting.
- The fire run formula for 2019 is working in the City's favor.
- The November DAFD Board meeting will be held at the Dexter Township station.
- I talked with Ms. Wesley regarding the Huron River Drive property last week but have received no formal response to the proposal as of yet. The Huron River Watershed Council and HCMA would like to meet regarding the property.
- At the recent DDA meeting, Ms. Sherry prepared a summary table on Grandview Commons which showed the DDA capturing \$25,000 in taxes in 2019. This is a significant project that will affect the DDA in a positive way.
- I will be going to the Grand Street residents meeting on Wednesday.

8. Council Member Reports

None

J. CONSENT AGENDA:

1. Consideration of: Bills and Payroll in the amount of \$562,872.23
2. Consideration of: Setting a Public Hearing for November 25, 2019 to Consider a Request to Vacate a Public Alley on Forest St.
3. Consideration of: Road Closures for Holiday Hustle on Saturday, December 14, 2019
4. Consideration of: Road Closures for Small Town Holiday Parade on December 14, 2019
5. Consideration of: 2019-2020 Budget Amendments
6. Consideration of: Traffic Control Orders for No Parking Zones on Grand Near Wylie and No Turn on Red from Mill Creek Middle School Driveway to Dexter Ann Arbor (both during certain times / days)
7. Consideration of: Traffic Control Order for No Parking Zones on Eastridge Dr. Between Webster and Island Lake Rd.

Motion Fisher; support Smith to approve items 1, 2, 3, 4, 5, 6 and 7 of the Consent Agenda.

Ayes: Bell, Cousins, Michels, Smith, Fisher, Knight and Keough

Nays: None

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration and Discussion of:

1. Discussion of: Draft Conflict of Interest Ordinance

Mr. Breyer gave an update on the Conflict of Interest Ordinance draft. Discussion followed.

2. Discussion of: Draft Coal Tar Ordinance Amendments

Mr. Breyer discussed the one instance of a coal tar-based product being used in the City since the ordinance was put in place. Currently the ordinance is aimed at commercial properties but doesn't relate to residential. It also doesn't address cleanup after the use of coal tar. Discussion followed regarding looking at the fees charged to register with lower fees for no violations.

3. Discussion of: Draft Fireworks Ordinance Amendments

Mr. Breyer explained the major change in the ordinance regarding when fireworks can be banned in the City.

4. Discussion of: Draft Social Media and Electronics Devices Policies

Discussion followed and included personal social media guidelines and email usage for City officials.

M. COUNCIL COMMENTS:

Michels I would be interested in talking to the Road Commission about Dexter-Ann Arbor to Dan Hoey Road to bring that stretch into the City but not at the Mill Creek Bridge. Please remind Holiday Hustle participants regarding not parking in the downtown prior to the race.

Knight None

Smith None

Jones A lesson in history from a 6-year-old (my grandson): "Grandma did you know that Lincoln was shot when he went to the movies."

Fisher None

Bell I was recently at a meeting where Eric Hartman was part of a panel representing Dexter and he did very well.

Cousins I will be going in for an operation on my back on November 8, 2019.

Malek Absent

Covert Absent

N. NON-ARRANGED PARTICIPATION:

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS IN ACCORDANCE WITH MCL 15.268

Motion Smith; support Knight to go into Closed Session to discuss labor negotiations in accordance with MCL 15.268 with the following non-Council Members present at the meeting: Carol Jones, Recording Secretary; Courtney Nicholls, City Manager; and Justin Breyer, City Clerk and Assistant to the City Manager at 9:11 PM.

Ayes: Fisher, Michels, Knight, Cousins, Smith, Bell and Keough

Nays: None

Motion carries

Motion Cousins; support Bell to leave Closed Session at 9:20 PM.

Ayes: Smith, Michels, Fisher, Bell, Knight, Cousins and Keough

Nays: None

Motion carries

P. ADJOURNMENT

Motion Cousins; support Michels to adjourn the meeting at 9:20 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer
City Clerk and Assistant to the City Manager

Approved for Filing: _____