

**THE CITY OF DEXTER
REGULAR VIRTUAL CITY COUNCIL MEETING
MONDAY, DECEMBER 14, 2020**

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The City Council Meeting was called to order at 6:00 PM by Mayor Keough held via an online Zoom conference call permitted by State of Michigan law.

B. ROLL CALL:

Paul Cousins – Present remotely in the City of Dexter, Michigan.
Donna Fisher – Present remotely in the City of Dexter, Michigan.
Jamie Griffin – Present remotely in the City of Dexter, Michigan.
Wa-Louisa Hubbard – Present remotely in the City of Dexter, Michigan.
Julie Knight – Present remotely in the City of Dexter, Michigan.
Zach Michels – Present remotely in the City of Dexter, Michigan.
Shawn Keough – Present remotely in the City of Dexter, Michigan.
Student Representatives:
Alex Gilbert – Present remotely in Webster Township, Michigan.
Isabella Malek – Present remotely in the City of Ann Arbor, Michigan.

Also attending remotely at Council Meeting: Justin Breyer, Interim City Manager and City Clerk; Marie Sherry, Treasurer/Assessor/Finance Director; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Mike Auerbach, Assistant City Planner; Carol Jones, Recording Secretary; Scott Munzel, City Attorney; Robert Smith, Dexter Area Fire Chief; residents; and media.

C. APPROVAL OF THE MINUTES:

1. Regular City Council Meeting – November 23, 2020
2. Special City Council Meeting – November 30, 2020

Motion Knight; support Cousins to approve the minutes of the Regular City Council Meeting of November 23, 2020 and the minutes of the Special City Council Meeting of November 30, 2020 with the following corrections:

- Page 1, C. Approval of the Minutes, Council Member Griffin voted Abstain and not Aye.
- Page 2, E. Approval of the Agenda, correct the word” Off-line” to “Offline” for Council Member Fisher’s vote.
- Page 4, Consent Agenda, correct the date of December 4, 2020 to December 14, 2020 under item 3

Ayes: Michels, Knight, Griffin, Hubbard, Fisher, Cousins and Keough
Nays: None
Motion carries

D. PRE-ARRANGED PARTICIPATION:

1. Dana Queen, Farmers Market Manager

Ms. Queen reported on the 2020 Farmers Market highlighting advertising, COVID -19 procedures, income for 2020, attendance for 2020, what was available at the market, and looking forward to 2021.

E. APPROVAL OF THE AGENDA:

Motion Cousins; support Knight to approve the agenda as presented.

Ayes: Hubbard, Cousins, Michels, Griffin, Fisher, Knight and Keough

Nays: None

Motion carries

F. PUBLIC HEARINGS:

1. Amendments to the General Code of Ordinances Section 10-38 – Pet Ownership

Consideration of: Amendments to the General Code of Ordinances Section 10-38 – Pet Ownership

Mayor Keough opened the public hearing at 6:34 PM.

There was no one in the audience to speak on the amendments.

Mayor Keough closed the public hearing at 6:35 PM

Motion Griffin; support Michels to adopt the proposed text amendments to the General Code of Ordinances Section 10-38 – Pet Ownership.

Motion Cousins; support Michels to postpone action until January 11, 2021 on the Amendments to the General Code of Ordinances Section 10-38 – Pet Ownership.

Ayes: Fisher, Michels, Knight, Cousins, Griffin, Hubbard and Keough

Nays: None

Motion carries

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Letter from Comcast Regarding Price Changes
3. Dexter Community Garden Annual Report

I. REPORTS:

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff provided the following update:

- We are running at half staff currently with our employees.
- The leaves came down rather quickly this year. We ran one final round of collection last week and will continue to pick up bagged leaves on December 23, 2020, January 6, 2021 and January 20, 2021.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol provided the following updates:

- There will be a Joint Meeting of the Planning Commission, City Council and ZBA at 5:30 PM on December 21, 2020 regarding Zoning Ordinance Updates.
- I received an inquiry from a caregiver regarding a medical marijuana caregiver facility. I have contacted the City Attorney and will provide an update at a future time.

3. Board, Commission & Other Reports

Chelsea Area Planning Team/Dexter Area Regional Team

Minutes for the November 5, 2020 were provided in the packet. Council Member Michels reported that CAPT/DART has adopted a calendar with meetings on the first Thursday of the month and currently they are virtual.

4. Subcommittee Reports

None

5. City Manager Report – Justin Breyer

Mr. Breyer submits his written report as per packet. Mr. Breyer provided the following updates:

- At the January 11, 2021 meeting, the Parks & Recreation Commission's 5-Year Master Plan will be on the agenda.
- I met with Paul Evanoff on the Mill Creek Park Slope Project. The ~~ids~~ [bids](#) are due back on December 18, 2020.
- Staff is just about complete on the FOIA request from Schiff Harden.
- The City was notified on Friday that the Dexter Field Hockey Team won the state championship in both 2019 and 2020 and we will need to update the sign.
- We are about ready to make an offer to a candidate for the management intern for the City.
- There is a beaver problem on Mill Creek and we are not sure of our options to relocate them as live trapping is not Typically permitted.

6. Mayor Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough provided the following updates:

- I wish all a Happy Holiday and a Merry Christmas, and remember to make safe choices.
- There is one appointment on the Consent Agenda of Rob Toth for the Economic Development Corporation.
- Marni Schmid from the Planning Commission and Pete Potsos from the Board of Review have submitted resignations, and open positions will be advertised.
- The City Manager search process continues. As advertised, applications will be accepted up to December 18, 2020. Ms. Sherry will then pre-screen those applications. I am looking for Council Members to serve on the search committee.
- I would like to thank Erin McKillen and Kurt Augustine for coming up with the process to be able to continue the Luminary Project. Also thank you to the many street captains for distributing the kits.
- Thank you for participating in the Goal Setting Doodle poll. I will report back as to the date of the Goal Setting Session.

7. Council Member Reports

None

J. CONSENT AGENDA:

1. Consideration of: Bills and Payroll in the amount of \$481,012.82
2. Consideration of: Re-Appointment of Rob Toth to the Economic Development Corporation
3. Consideration of: Second Street Water Main Break Repair from Watertap Inc. For an Amount Not to exceed \$7,300

Motion Fisher; support Griffin to approve items 1, 2 and 3 of the Consent Agenda.

Ayes: Griffin, Fisher, Hubbard, Knight, Cousins and Keough

Nays: None

Abstain: Michels

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration and Discussion of:

1. Consideration of: Amendment to Council Rules

Motion Griffin; support Knight to adopt the Amendment to the City Council Rules.

Motion Fisher; support Michels to postpone action on the Amendment to City Council Rules until after the Council Goal Setting Session.

Ayes: Knight, Fisher, Hubbard, Michels, Griffin, Cousins and Keough

Nays: None

Motion carries

2. Discussion of: Merging of the Parks and Recreation Commission and Tree Board

Mr. Breyer gave information on the process of changing over and combining the Parks and Recreation Commission and the Tree Board, which would include the number of members in the group, the responsibilities of the group, and the naming of the new group. Discussion followed.

3. Consideration of: Social District Boundary Update

Motion Michels; support Fisher to approve a revision to the boundaries of the Social District and Commons Area to include all eligible licensees and create specified “consumption areas” consistent with information provided.

Ayes: Cousins, Knight, Hubbard, Fisher, Michels and Keough

Nays: Griffin

Motion carries

4. Consideration of: Amendments to the Zoning Ordinance – Commercial Kennels

Motion Michels; support Griffin to postpone action on the Amendments to the Zoning Commission on Commercial Kennels until the January 11, 2021 meeting.

Ayes: Knight, Fisher, Griffin, Cousins, Hubbard, Michels and Keough

Nays: None

Motion carries

5. Consideration of: Amendments to the Zoning Ordinance – Outdoor Service Area

Motion Griffin; support Michels to postpone action on the Amendments to the Zoning Ordinance regarding the Outdoor Service Area until staff is ready to present them.

Ayes: Hubbard, Michels, Knight, Cousins, Griffin, Fisher and Keough

Nays: None

Motion carries

6. Consideration of: Directing DAFD to Prepare a Revised Needs Assessment

Motion Michels; support Cousins to request the Dexter Area Fire Department to prepare a new or revised Needs Assessment for the Dexter City Fire Station and return that document for City Council’s review.

Ayes: Griffin, Cousins, Knight and Michels

Nays: Fisher, Hubbard and Keough

Motion carries

7. Consideration of: Creation of Fire Station Steering Committee

Motion Michels; support Griffin to change New Business item L-7 Creation of Fire Station Steering Committee to a Discussion Item.

Ayes: Griffin, Hubbard, Cousins, Fisher, Michels and Keough

Nays: None

Offline: Knight

Motion carries

Discussion of: Creation of Fire Station Steering Committee

Council Member Michels gave an explanation of a how a steering committee could be useful and suggested that this be approached at the upcoming Goal Setting Session. He also reminded Council of the need to move forward as building costs will continue to rise. Discussion followed.

M. COUNCIL COMMENTS:

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| Cousins | I appreciate the comments about the Community Garden, but I am a little concerned about a new spot for the garden. I am requesting that Mr. Breyer get together facility materials to new Council members with a table of contents. |
| Michels | In regards to the Student Representative Program, I would like to discuss how we can make this experience better, and suggest that we discuss this at the Goal Setting Session. The last Goal Setting Sessions have been difficult to be a part off as they don't have the excitement. Maybe we just talk at first and then we would have more details to look at. |
| Gilbert | I will work with Ms. Malek to come up with an evaluation of the Student Representative Program. |
| Knight | Happy Holidays. |
| Malek | A way to reach out and recognize Dexter students would be through social media. |
| Hubbard | Happy Holidays. I am looking forward to sitting together at the same table. |
| Griffin | You should be able to see the entire group in the Zoom meeting and I will show those interested how to do so. |
| Fisher | Happy Holidays, be safe, and drive carefully. |

N. NON-ARRANGED PARTICIPATION:

None

O. CLOSED SESSION TO DISCUSS PENDING LITIGATION IN ACCORDANCE WITH MCL 15.268 SEC.8

Motion Cousins; support Fisher to go into Closed Session to discuss pending litigation in accordance with MCL 15.268 Sec. 8 with the following non-Council Members present at the meeting: Carol Jones, Recording Secretary; Justin Breyer, Interim City Manager and City Clerk; Marie Sherry, Treasurer/Assessor/Finance Director; and Scott Munzel, City Attorney at 9:30 PM.

Ayes: Hubbard, Cousins, Fisher, Griffin, Michels, Knight and Keough

Nays: None

Motion carries

Motion Fisher; support Cousins to leave Closed Session at 9:56 PM.

Ayes: Cousins, Hubbard, Knight, Michels, Griffin, Fisher and Keough

Nays: None

Motion carries

P. ADJOURNMENT

Motion Griffin; support Cousins to adjourn the meeting at 9:58 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer

Interim City Manager and City Clerk

Approved for Filing: _____