

**THE CITY OF DEXTER
REGULAR VIRTUAL CITY COUNCIL MEETING
MONDAY, JANUARY 25, 2021**

A. CALL TO ORDER / PLEDGE OF ALLEGIANCE

The City Council Meeting was called to order at 6:00 PM by Mayor Keough held via an online Zoom conference call permitted by State of Michigan law.

B. ROLL CALL:

Paul Cousins – Present remotely in the City of Dexter, Michigan.
Donna Fisher – Present remotely in the City of Dexter, Michigan.
Jamie Griffin – Present remotely in the City of Dexter, Michigan.
Wa-Louisa Hubbard – Present remotely in the City of Dexter, Michigan.
Julie Knight – Present remotely in the City of Dexter, Michigan.
Zach Michels – Present remotely in the City of Dexter, Michigan.
Shawn Keough – Present remotely in the City of Dexter, Michigan.

Student Representatives:

Alex Gilbert – Present remotely in Webster Township, Michigan.
Isabella Malek – Present remotely in the City of Dexter, Michigan arriving at 6:15 PM.

Also attending remotely at Council Meeting: Justin Breyer, Interim City Manager and City Clerk; Marie Sherry, Treasurer/Assessor/Finance Director; Michelle Aniol, Community Development Manager; Michael Auerbach, Planning Assistant; Carol Jones, Recording Secretary; Robert Smith, Dexter Area Fire Chief; Lt. Alan Hunt, Washtenaw County Sheriff's Office; Rana Emmons, PSLZ; residents; and media.

C. APPROVAL OF THE MINUTES:

1. City Council Work Session – January 9, 2021
2. Regular City Council Meeting – January 11, 2021
3. City Council Work Session – January 16, 2021

Motion Knight; support Griffin to approve the minutes of the City Council Work Session of January 9, 2021, the Regular City Council Meeting of January 11, 2021, and the City Council Work Session of January 16, 2021 with the following corrections:

- Page 2, Item 6 of the January 9, 2021 Work Session, add the word “to” between “as” and “how” in the first line of Mr. Gilbert’s comments.
- Page 4, Item H of the January 11, 2021 City Council Meeting, change “Council Member Michels” to “Council Member Cousins”.

Ayes: Cousins, Hubbard, Knight, Michels, Griffin, Fisher and Keough

Nays: None

Motion carries

D. PRE-ARRANGED PARTICIPATION:

1. City Auditor Rana Emmons, PSLZ

Ms. Emmons reported on her findings from the 2019-2020 Audit. She stated that once again the City of Dexter has the highest level of an audit possible, which is known as a clean audit. Ms Emmons reviewed the highlights of the 2019-2020 Fiscal Year in the General Fund, Interest Income, Sewer Fund, Water & Sewer Funds, Pension Liability, MERS, and OPEB.

Consideration of: Acceptance of FY 2019-2020 Audit

Motion Fisher; support Cousins to accept the Fiscal Year 2019-2020 Audit.

Ayes: Hubbard, Cousins, Fisher, Griffin, Michels, Knight and Keough

Nays: None

Motion carries

E. APPROVAL OF THE AGENDA:

Motion Knight; support Fisher to approve the agenda as presented.

Ayes: Hubbard, Griffin, Cousins, Fisher, Knight, Michels, and Keough

Nays: None

Motion carries

F. PUBLIC HEARINGS:

None

G. NON-ARRANGED PARTICIPATION:

None

H. COMMUNICATIONS:

1. Upcoming Meeting List

Council Member Cousins reported that the Dexter Area Chamber of Commerce has changed their meeting day from the last Monday of the month to the last Friday of the month.

I. REPORTS:

1. Washtenaw County Sheriff – Lieutenant Alan Hunt

- Lt. Hunt will be the West Operations Lieutenant through 2021.
- Lt. Hunt spoke of calls for service and traffic stops, which are considerably down due to the pandemic. In the near future, traffic stops will be increasing.
- Currently, reports from people are handled by phone as much as possible.
- Covid vaccinations have started for the Department.

- Staffing is always an issue and we are recruiting for new ~~ffieers~~ Officers.
- There is one vacancy in the Dexter collaboration and most of the staff are senior members who are familiar with the area.
- Lt. Hunt explained out of and into area on work time.

2. Finance Director/Treasurer/Assessor – Marie Sherry

Ms. Sherry submits her written report as per packet. Ms. Sherry provided the following updates:

- The audit is a team effort, helped by the City and departments who work together in the budgeting process.
- In the switch to Invoice Cloud, there were some difficulties in the first month. Hopefully these issues have been corrected.
- The State Tax Commission is creating a policy for hardships with new forms that will address the levels. The regular guidelines will most likely be used and we will be using the State forms. Discussion followed.

3. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff was absent from the meeting. Interim City Manager Breyer reported on the following:

- The City is moving forward with agreements at Third Street and Broad Street for the reconstruction project. We hope to get the agreements in place by the end of January or the first week of February.

4. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol provided the following update:

- There is a need to identify a date and time for a Small Cell 5G Workshop. Discussion followed with a request from Council to have staff participate in the workshop and report back to Council.
- The Social District tent did pass all of the inspections and was opened on Saturday for the Ice Fest.
- There will be a new business opening at 3170 Baker Road called The Eve & Annie Boutique.
- Artistica has closed and the property will be available for lease.
- There is also another available space downtown at 8118 Main Street.
- At the February 1, 2021 Planning Commission, the Zoning Ordinance Review Sub-Committee will meet before the Planning Commission meeting.

5. Board, Commission & Other Reports

None

6. Subcommittee Reports

None

7. City Manager Report – Justin Breyer

Mr. Breyer submits his written report as per packet. Mr. Breyer provided the following updates:

- There was a draft of upcoming timelines for meetings and workshops included in the packet. Discussion followed.
- I did have a Zoom interview last week with Lucy Ann Lance on what is going on in the City.
- OHM has been instructed to begin planning for road work in Dexter Crossing for 2022.
- Mr. Michels and I have been invited by Suzanne Flowers to meet regarding the trails in Scio Township.
- The City of Ann Arbor may be interested in joining the WRRMA group.
- I was in town on Sunday and saw a lot of people walking around looking at the sculptures.

8. Mayor Report – Shawn Keough

Mr. Keough submits his written report as per packet. Mr. Keough provided the following updates:

- This past Thursday the Fire Board did approve the collective bargaining agreement with the Local 490 firefighters.
- In my report I have included appointments on the agenda for various positions on Boards, Committees and Commissions.
- The City has received two more applications for the City Manager position making 40 total applications.
- I have also included a copy of the final calculation for the run allotment for the Fire Department for calendar year 2020.

9. Council Member Reports

None

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of 449,791.48
2. Consideration of: Committee Appointments as follows:
James Smith – Board of Review
Meredith Giltner – Arts, Culture & Heritage
Dustin Wise – Planning Commission
Katherine Becker – Zoning Board of Appeals
Jamie Griffin and Wa Hubbard to Zoning Ordinance Review Committee
3. Consideration of: Setting Dates for the Board of Review’s March, July, and December Meetings
4. Consideration of: Approval of Work for Raymer to Replace the Motor in City’s Water Well #2 for an Amount Not to Exceed \$5,495.25

5. Consideration of: Budget Amendments

Motion Fisher; support Griffin to approve items 1, 2, 3, 4 and 5 of the Consent Agenda.

Ayes: Fisher, Griffin, Cousins, Knight, Michels, Hubbard and Keough

Nays: None

Motion carries

L. NEW BUSINESS-Consideration and Discussion of:

1. Consideration of: Charitable Gaming License for Building Up

Motion Michels; support Griffin to adopt the Local Governing Body Resolution for Charitable Gamin License for Building Up.

Ayes: Hubbard, Michels, Knight, Cousins, Griffin, Fisher and Keough

Nays: None

Motion carries

2. Consideration of: Approval of Variety ~~Die~~ [Die](#) & Stamping Combined Preliminary and Final Site Plan

Motion Cousins; support Fisher based on the recommendation of the Planning Commission and information provided by the applicant, staff, CWA, OHM and DAFD, and reflected in the minutes of this meeting, the City Council moves to approve AP2020.21-10 Combined Preliminary and Final Site Plan for Variety Die & Stamping, dated November 30, 2020, in accordance with the requirements of Article XXI of the Zoning Ordinance, subject to the following conditions:

1. Staff review dated, December 28, 2020;
2. CWA review dated, December 18, 2020;
3. OHM review dated, December 18, 2020; and
4. DAFA review dated, December 9, 2020.

Ayes: Knight, Fisher, Griffin, Cousins, Hubbard, Michels and Keough

Nays: None

Motion carries

3. Consideration of: Municipal Employees' Retirement System (MERS) Amendment Resolutions

Motion Cousins; support Knight to approve the Resolutions for the Defined Benefit Plan Adoption Agreement Addendum and the Defined Contribution Plan Adoption Agreement Addendum so that submission to MERS may be completed.

Ayes: Cousins, Knight, Hubbard, Fisher, Michels, Griffin and Keough

Nays: None

Motion carries

4. Consideration of: Good Government Initiative

Presented and discussed as a future discussion item. No vote was taken

5. Consideration of: Temporary City Offices

Motion Cousins; support Michels to select 7069 Dexter-Ann Arbor Road for City offices and meeting space and the length of time for bringing back the information for build out costs for the next meeting.

Motion Cousins; support Michels to delay action on 7069 Dexter-Ann Arbor Road until the receipt of build out costs for that location as well as for the other locations listed in New Business item L-5, Temporary City Offices.

Ayes: Knight, Fisher, Hubbard, Michels, Griffin, Cousins and Keough

Nays: None

Motion carries

6. Consideration of: Setting Workshop for Fire Station Needs Assessment Review

Motion Michels; support Griffin to hold a workshop on February 8, 2021 providing Chief Smith is available to review the Fire Station Needs Assessment.

Ayes: Griffin, Michels, Fisher, Hubbard, Knight, Cousins and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS:

Malek	None
Gilbert	None
Cousins	Pat and I are getting our Covid shots on Friday. Four out of five residents in my house will have been vaccinated and our son John has closed and will be moving into his house in Jackson soon.
Griffin	I was out and about this past weekend and thought that the Ice Fest event downtown was a nice event. I attended the MML virtual meeting for newly elected officials and learned a lot of things which I will share. I am working on an addendum to the last work session packet.
Knight	None
Hubbard	I second what Ms. Griffin said about the MML training last week. I think we need to be mindful as to how we talk about things and in particular the topic of domestic violence.
Michels	I want to let staff know that we all appreciate what you are doing for the City under circumstances with remote meetings and facilities. I also included in the packet an online resource regarding fire stations and I would encourage you to try to visit some of the fire stations that I have mentioned.
Fisher	None

N. NON-ARRANGED PARTICIPATION:

None

O. ADJOURNMENT

Motion Fisher; support Knight to adjourn the meeting at 8:50 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer

Interim City Manager and City Clerk

Approved for Filing: _____